



APPLICATION FOR ACADEMIC POSITION

GENERAL INFORMATION:

Please read the following before completing the application form.

1. Applicants are required to submit one (1) copy of the application form with certified true copies of certificates.
2. Applicants **must upload the completed application form along with certified copies of the supporting documents**. The supporting documents required are as follows:
 - a. Recent passport-sized photograph;
 - b. Copy of identification card/passport/PR card;
 - c. Certified copies of academic certificates (SPM/STPM/Matriculation/Diploma/Degree/Masters/PhD);
 - d. Latest Curriculum Vitae (CV);
 - e. List of publications (Main Author/Co-Author) – if applicable;
 - f. List of Research Grants with amounts (Principal Investigator/Member) – if applicable;
 - g. Employer's Confirmation Letter along with the Service Record Book (For government officers in the Civil Service, Statutory Bodies, and Local Authorities in Malaysia only).

** Note: It can be emailed separately to the Appointment Section, Registrar's Office at pp_hr@unisza.edu.my if it is not uploaded together with the application form.*
3. All information must be filled in **CAPITAL LETTERS**.
4. Application is incomplete or is without a copy of relevant documents will not be entertained.
5. Only qualified and short-listed candidates will be called for an interview. The University is not responsible for any expenses incurred in the process of attending the interview.
6. Applicants who do not receive any response after six (6) months from the closing date of this advertisement/application, shall assume that their application is unsuccessful

1. APPLICATION	
Position & Grade : applied for Field :	Affix a recent photograph here. Photo will be non-returnable.
2. PERSONAL INFORMATION	
Name: (As per : IC/Passport/PR Card) Postal Address : Address (If different : from the postal address): Contact No. (Home) : Contact No. (Office) : Handphone No. : E-mail Address :	Nationality: : Date of birth : Place of birth : Age : Gender : IC No. / Passport : No. / PR Card No.
3. EMPLOYMENT INFORMATION	
Present Occupation (Please state the name of present employer and address)	Date employed to : present occupation: Salary Grade/Salary : (without allowance): Date of Salary : Increment: State the earliest : date available to start work in UniSZA if appointed:

Employment History (Recent chronological)				
The date started	The date ended	Employer's name and adress	Position and Employment Status: (E.g. part-time, contract, etc)	Reason for resignation/departing:

4. APPLICANT VERIFICATION

I hereby declare that the information given in this application form and the attachments is true and correct.

Signature : Date :